

Park Lake at Parsons Hurricane Preparation Plan

To: All Owners & Residents

From: Park Lake at Parsons Management Team

We have officially started hurricane season and we want to provide everyone with some important info on being prepared and what to do if we have tropical storm or hurricane heading our way this season. Now is a great time to discuss your plan with your family and friends so everyone is on the same page and prepared.

Regards,

Janice Powell and Management Team
Community Association Manager

Avoid Breaking Community Guideline Rules. At no given time can you put up:

Boards, tape, nails, any type of coverings on the outside structure of your home. It is strictly forbidden to make any cosmetic changes to the exteriors of the building. Putting tape on the windows will not prevent any damage to them but instead, the glue from the tape will be difficult to remove. Understand that doing any of the above, can cause damage to the windows or structures and you will be liable for all expenses.

Before the storm:

1. Consider your evacuation plan if one is needed and be sure to share your plan with your family members.
2. Your storm emergency kit should include the following: flashlight, battery-operated radio, a few gallons of drinking water per person, medicines, non-perishable foods, pet food, batteries, first aid kit and etc.
3. Assemble an “evacuation bag”, containing things which can be easily carried. Pack as you would for a short trip, but also don’t forget to include the following items:
 - Important papers that are difficult to reproduce such as a passport, birth certificate, marriage certificate, social security cards, etc.
 - Other important documents that you may need for insurance claims such as insurance policies, video or photographic inventory of your unit’s contents, perhaps on a DVD, etc.
 - Small, irreplaceable items of sentimental value and collectibles.
 - Valuables such as: cash, sentimental items and jewelry
 - Fill the car with fuel, as gas pumps can be out of service for some time.
4. Have a plan in case the community loses power. Keep in mind that loss of power could mean spoilage of refrigerated foods.
5. Closely monitor TV, radio, internet or NOAA weather radio to keep abreast of the storm progress in the area.

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6. Secure objects that might blow away or cause damage, such as patio furniture, plants, grills, toys etc. We ask that you move these items to the inside of your unit before the storm makes land fall.
7. Bring all balcony items indoors. If you are planning to leave the community, be sure that you close *and lock* all windows and doors. It could be some time before you can return home.
8. In the event that we lose power, we ask that you minimize your water usage. This includes showing and flushing the toilets. This will have an impact on the lift station as it will become inoperable and the water used will not have anywhere to go, potentially backing up into the units.

Things to consider in the event of a mandatory evacuation:

If you plan to leave town, do it before I-75 corridors are filled. Evacuation notices for the East Coast, Miami and the Keys will slow your progress. Consider leaving when a Hurricane Warning or evacuation is issued for the East Coast, not *when* it is issued for the West Coast.

In the event of a hurricane coming “up the slot”, i.e. up through the Gulf of Mexico, consider leaving when a Hurricane Watch is issued.

All businesses require electricity to function. Unless you have an established line of credit, or your grocer, pharmacist, or gas station will accept checks, make sure you have plenty of cash *before* a storm. Credit cards may be useless; banks will not be able to operate; and vendors will be more hesitant to accept checks.

If you require special medical assistance, register now with the Emergency Management Infirmary Registry - Hillsborough County as soon as possible.

Approaching Storm

- Contact family/friends where you are evacuating to, so that you can confirm your plan.
- Gather your emergency supplies so that you are ready to leave. If you plan to evacuate to a nearby public emergency shelter and have special needs, contact the Sunshine Line:
 - ✓ Important documents (ID, insurance, medical, etc.) to take with you
 - ✓ Prescriptions - refill them to give you at least a two-week supply (one month is better), pain and cold meds, etc.
 - ✓ Cash from the bank to get you through a few weeks
 - ✓ 2 portable oxygen tanks (1-traveling to shelter; 1-returning home)
 - ✓ Personal hygiene items, clothing, blanket, pillow, extra glasses
 - ✓ Non-perishable food, can opener, snacks, drinks
 - ✓ Radio, flashlight, extra batteries
 - ✓ Books, magazines, cards, puzzles, etc. to help pass the time
 - ✓ Remove items from outside your home; be sure to lock your doors and windows.
 - ✓ Have a plan for your pets during an evacuation. Some shelters don't allow pets.
 - ✓ Solar powered, cell phone charger.
 - ✓ Blankets and sleeping bags.
 - ✓ Written and photo/video inventory of personal property.

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During the Storm: If you choose to remain on the property rather than evacuate:

- Stay together with your cohabitants.
- Frequently listen to your favorite broadcast for a status updates on the storms.
- Understand that Park Lake at Parson's staff may not be able to assist you if you have an emergency. They will be taking care of their family and their safety.
- During the height of the storms, remain in a safe place.
- Stay away from windows and doors.
- Take refuge in a small interior room or hallway where structural support is the strongest.
- Remain indoors and/or in a designated shelter.
- Don't be fooled by the eye of the storm as it passes over you. If it is directly overhead, there will be a lull in the wind lasting several minutes to half an hour or more. Then, strong winds and bad weather will recur.
- Be alert for tornadoes, as they can happen during a hurricane or after it passes.
- Wear a hard hat, bicycle helmet or motorcycle helmet if possible.

After the storm - Mitigation Efforts:

- Wait until public broadcast has been declared that the area is safe before surveying the damage.
- Watch for live electrical wires, shattered glass, splintered wood, debris, etc.
- If the power was lost, do not turn on electricity unless it has been officially declared safe to do so.

Hurricane Evacuation Checklist for the Infirm:

Emergency Management Infirm Registration - Hillsborough County

- Make arrangements to evacuate to family/friends/motel outside any evacuation areas - the safest plan of action submit your Special Needs Application (<http://www.hillsboroughcounty.org/index.aspx?NID=664>) or call the Hillsborough County Special Needs Coordinator at (813) 307-8063.
- If you have pets, plan for their evacuation now (<http://www.floridapetfriendly.com/pet-friendly-hurricane-shelters.htm>)
- Let your family/friends and the Community Assoc. Manager know your evacuation plan
- Think ahead - if your home gets damaged or destroyed, where will you go?

If ordered to Evacuate

1. Confirm the evacuation is for your area. If you are registered with the Emergency Management Infirm Registry and you are in the evacuation area, you will receive a phone call to evacuate.
2. Please understand that if we are told to evacuate, the staff will be included in the evacuation process and therefore they will not be able to assist you as they will need to take care of their families.
3. Pack the emergency items you gathered.
4. Call to let family/friends know where you are going.
5. Confirm, transportation, if necessary.
6. Secure your valuables or take them with you.
7. Turn off electrical power at the main box except for the refrigerator/freezer.
8. Secure your home and evacuate the area.

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Returning Home

1. Listen to radio/television for official announcements that it is safe for you to return to your home or area.
2. Arrange for transportation back to your home as appropriate. If your home is not habitable, seek temporary alternative living arrangements. Be sure to keep your loved ones informed of any change in your status throughout!

Community Emergency Management Contacts

NOAA Weather Radio

A NOAA weather radio can provide you with valuable hurricane information as well as vital warning information for tornadoes, severe thunderstorms and other dangerous weather. It also broadcasts warning and post-event information for all types of hazards such as chemical releases and significant matters of public safety. Hillsborough County Frequency 162.550 MHz, SAME Code 012057

Hillsborough County EOC (Emergency Operations Center) Director:

(813) 272-6600

Timothy Dudley Jr. (813) 236-3800

Fax (813) 272-6878

Emergency Management :

Florida Division of Emergency Management: <http://www.floridadisaster.org/index.asp>

Hillsborough County Emergency Management: <http://www.hillsboroughcounty.org/emergency/>